

Whitley Parish Council

Agenda for the Meeting to be held on 16/07/2024 At Whitley and Eggborough Children's Primary School – Main School Hall

1.0 The Chairman to welcome all present

2.0 Open Public Forum (OPF) - Maximum **total** time for the session 15 minutes. Each speaker should respect that there may be others who wish to speak and therefore be concise with their comments to ensure everyone's issues can be addressed in the time allotted.

- That the Chairman of the council will control the public session and that his decisions upon proceedings at this part of the meeting are final. The Chairman will seek to identify who wishes to speak by a show of hands when opening the OPF.
- That good manners and respect are expected during the session.
- Questions raised by members of the public during this session cannot be formally addressed by Councillors nor can any decisions be made.
- Comments made in this session will be noted and will not form part of the official Minutes.
- Any detailed questions that members of the public wish to be discussed at a meeting should be in writing either emailed to the Clerk at: clerk4whitleypc@gmail.com or posted to: The Clerk, 4, Grove Park, Calder Grove, Wakefield, West Yorkshire, WF4 3BZ **at least 3 days** before the meeting date. The decision as to what items appear on the Agenda is that of the Clerk in consultation with the Councillors

2.1 Close Public Forum and Open Parish Council meeting.

3.0 Record Councillors in attendance.

4.0 Apologies for absence.

5.0 Disclosure of interest:

6.0 Minutes of the meetings on 18st June 2024.

6.1 Minutes of Annual Parish Council meeting & the Council Parish Meeting to be agreed as a true record and approved for signature by the Chairman following the meeting.

7.0 To receive information on the following ongoing issues and decide further action where necessary.

7.1 Chair's Annual Report: Review and approval of the Chair's Annual Report for the year 2023/24 to March 2024.

7.2 Christmas Lights: consideration of the project for the provision of Christmas Lights within the village. Review of costings, potential funding sources and implementation plans.

7.3 Park Land behind Tunstall Buildings: Consideration of proposal for the parkland to be made available for us as open space or environmental asset for the community.

7.4 HGV Movements on Gravel Hill: update on actions by North Yorkshire Council Highways in the management of HGV movements in and around Gravel Hill Lane.

8.0 Correspondence received: (Items received and not circulated to Councillors prior to the meeting – Chairman to request details for the Clerk)

8.1 Emails and correspondence: Clerk to circulate to Councillor as per circulation list.

8.2 Social Media: summary of communication on social media platforms Facebook, Whitley Community etc.

9.0 Planning Matters: To receive information concerning new applications and update on decisions from Selby District Council Planning

9.1 Applications received, and Decisions made: Update on further planning applications and decisions.

10.0 Council Finance & Administration

10.1 RFO Report as at 16/07/2024:

Bank/Account	Income since 1st April 2024	Expenditure since 1st April 2024		Current Balance	Notes/Comment
Santander Deposit	40.47			15,432.95	Interest paid monthly
Santander Current Account (Cash Book)	6,872.00	4,839.52		3,820.63	No interest
Total Bank Balances				19,253.58	
Less following funds:					
Allocated Funds		Surplus from Crossing Drainage Daffodil Field		1,798.71 8,000.00	
Total Allocated funds				9,798.71	
Parish Council Bank Funds		-Future Development and facility provision –Buildings, ROS & Nature Reserve -Public Liability Insurance -Clerk Remuneration -Donations -Management costs -Repairs -Unexpected/unforeseeable expenditure.		9,454.87	
VAT due for reclaim				3,036.91	
Total Unallocated Parish Funds				12,491.78	

Review of cash flow & VAT

10.2 Accounts Payable:

Cheque No.	Payable to:	Amount: £
22577	J R Hunter Salary Month 1, 2 & 3 for 2024/25	494.50
22578	HMRC PAYE Month 1, 2 & 3 for 2024/25	123.40
22579	George Fillingham Contractors	522.00

10.3 Accounts Payable retrospectively:

Cheque No.	Payable to:	Amount: £

11.0 Recreational Open Space in Whitley:

11.1 Parks and Verges:

11.1.1 Parks & Playground Maintenance: review of park and playground maintenance and improvements including repair of bench in Whitley Common and removal of 'Spring Animal'.

11.1.2 Planters: Maintenance of verge site planters.

11.1.3 Community Payback Team: Update on the activities of the community payback team.

11.1.4 Memorial Bench: update on the installation of the memorial bench.

11.1.5 Verge cutting status of verge cutting & plan for the season.

11.2 Other issues or matters to report: Any concerns or maintenance issues that may need addressing in the future.

12.0 A19 Safety:

12.1 Update on vehicle speeding in the village and road safety issues.

13.0 A.O.B

13.1 Minor items, items for future agenda or delegated to clerk – time limit will apply.

14.0 Confirm the date, time and place of next meeting:

14.1 **Next Parish Council Meeting:** Tuesday 17th Sept 2024 at 7.00 pm.

15.0 Closure of meeting:

15.1 **Chairman to close meeting.**

John Hunter,
Whitley Parish Clerk/RFO
07/07/2024