

■ PARISH COUNCIL NOTICE

CHANGE OF MEETING TIME

The **Parish Council Meeting** scheduled for:

■ **Tuesday, 16th September 2025**

will begin **one hour earlier than usual**.

■ **Revised Start Time:**

6.00pm (instead of 7.00pm)

This is a **one-off change**.

All other Parish Council meetings will continue to start at the usual time of **7.00pm**.

— **Parish Council**

Whitley Parish Council

Agenda for the Meeting to be held on 16/09/2025 **At Whitley and Eggborough Children's Primary School –** **Main School Hall** **Start Time: 6:00 pm**

1.0 The Chairman to welcome all present

2.0 Open Public Forum (OPF) - Maximum total time for the session 15 minutes. Each speaker should respect that there may be others who wish to speak and therefore be concise with their comments to ensure everyone's issues can be addressed in the time allotted.

- That the Chairman of the council will control the public session and that his decisions upon proceedings at this part of the meeting are final. The Chairman will seek to identify who wishes to speak by a show of hands when opening the OPF.
- That good manners and respect are expected during the session.
- Questions raised by members of the public during this session cannot be formally addressed by Councillors nor can any decisions be made.
- Comments made in this session will be noted and will not form part of the official Minutes.
- Any detailed questions that members of the public wish to be discussed at a meeting should be in writing either emailed to the Clerk at: clerk4whitleypc@gmail.com or posted to: The Clerk, 4, Grove Park, Calder Grove, Wakefield, West Yorkshire, WF4 3BZ **at least 3 days** before the meeting date. The decision as to what items appear on the agenda is that of the Clerk in consultation with the Councillors

2.1 Close Public Forum and Open Parish Council meeting.

3.0 Record Councillors in attendance.

4.0 Apologies for absence.

5.0 Disclosure of interest:

6.0 Minutes of the meetings on 15th July 2025.

6.1 Minutes of the Council Parish Meetings to be agreed as a true record and approved for signature by the Chairman following the meeting.

7.0 To receive information on the following ongoing issues and decide further action where necessary.

7.1 Harron Homes: Presentation on proposals for housing development on a plot of land situated in Whitley.

7.2 Standing Orders & Financial Regulations: Review of standing orders and Financial Regulations and adoption by Parish Council.

7.3 Daffodil Park: Consideration of options for the further landscaping within Daffodil Park.

8.0 Correspondence received: (Items received and not circulated to Councillors prior to the meeting – Chairman to request details for the Clerk)

8.1 Emails and correspondence: Clerk to circulate to Councillor as per circulation list.

8.2 Social Media: summary of communication on social media platforms Facebook, Whitley Community etc.

9.0 Planning Matters: To receive information concerning new applications and update on decisions from Selby District Council Planning

9.1 Applications received, and Decisions made: Update on further planning applications and decisions.

10.0 Council Finance & Administration

10.1 RFO Report as at 16/09/2025:

Bank/Account	Income since 1 st April 2025	Expenditure since 1 st April 2025		Current Balance	Notes/Comment
Santander Deposit	65.30			15,618.85	Interest paid monthly
Santander Current Account	6,863	8,807.65		4,049.72	No interest
Total Bank Balances				19,668.57	
Less following funds:					
Allocated Funds		Surplus from Crossing Drainage Daffodil Field Notice Board for Templar Close		1,798.71 8,000.00 518.74	
Total Allocated funds				10,317.45	
Parish Council Bank Funds		-Future Development and facility provision –Buildings, ROS & Nature Reserve -Public Liability Insurance -Clerk Remuneration -Donations -Management costs -Repairs -Unexpected/unforeseeable expenditure.		9,351.12	
VAT due for reclaim				4,594.15	
Total Unallocated Parish Funds				13,945.27	

10.2 Accounts Payable:

Cheque No.	Payable to:	Amount: £
22609	G H Fillingham Contractors Ltd – cut 6 & 7	1,166.40
22610	G H Fillingham Contractors Ltd – cut 8	583.20
22611	J R Hunter – salary quarter to Sept 2025 month 6	494.30
22612	HMRC – PAYE quarter to Sept 2025 month 6	123.60
22613	ROSPA Playsafety – playground inspection	292.80

10.3 Accounts Payable retrospectively:

Cheque No.	Payable to:	Amount: £
22608	Renato Bio – tree contractor	880.00

11.0 Recreational Open Space in Whitley:

11.1 Parks and Verges:

11.1.1 Parks & Playground Maintenance: review of park and playground maintenance and improvements including review of Inspection Report.

11.1.2 Nature Reserve: Management of the nature reserve and future plans for development and maintenance of the area.

11.1.3 Community Payback Team: Update on the activities of the community payback team.

11.1.4 Verge cutting status of grass cutting to date: Management of moles in Daffodil Park.

11.2 Other issues or matters to report: Any concerns or maintenance issues that may need addressing in the future.

12.0 A19 Safety:

12.1 Update on vehicle speeding in the village and road safety issues.

13.0 A.O.B

13.1 Minor items, items for future agenda or delegated to clerk – time limit will apply.

14.0 Confirm the date, time and place of next meeting:

14.1 Next Parish Council Meeting: Tuesday 21st Oct 2025 at 7.00 pm.

15.0 Closure of meeting:

15.1 Chairman to close meeting.

John Hunter,
Whitley Parish Clerk/RFO
08/09/2025