

# Whitley Parish Council

## Agenda for the Meeting to be held on 19/11/2024 At Whitley and Eggborough Children's Primary School – Main School Hall

### 1.0 The Chairman to welcome all present

### 2.0 Open Public Forum (OPF) - Maximum total time for the session 15 minutes. Each speaker should respect that there may be others who wish to speak and therefore be concise with their comments to ensure everyone's issues can be addressed in the time allotted.

- That the Chairman of the council will control the public session and that his decisions upon proceedings at this part of the meeting are final. The Chairman will seek to identify who wishes to speak by a show of hands when opening the OPF.
- That good manners and respect are expected during the session.
- Questions raised by members of the public during this session cannot be formally addressed by Councillors nor can any decisions be made.
- Comments made in this session will be noted and will not form part of the official Minutes.
- Any detailed questions that members of the public wish to be discussed at a meeting should be in writing either emailed to the Clerk at: [clerk4whitleypc@gmail.com](mailto:clerk4whitleypc@gmail.com) or posted to: The Clerk, 4, Grove Park, Calder Grove, Wakefield, West Yorkshire, WF4 3BZ **at least 3 days** before the meeting date. The decision as to what items appear on the Agenda is that of the Clerk in consultation with the Councillors

### 2.1 Close Public Forum and Open Parish Council meeting.

### 3.0 Record Councillors in attendance.

### 4.0 Apologies for absence.

### 5.0 Disclosure of interest:

### 6.0 Minutes of the meetings on 15<sup>th</sup> October 2024.

- 6.1 Minutes of the Council Parish Meeting to be agreed as a true record and approved for signature by the Chairman following the meeting.

### 7.0 To receive information on the following ongoing issues and decide further action where necessary.

- 7.1 **Park Land behind Tunstall Buildings:** Consideration of proposal for the parkland to be made available for us as open space or environmental asset for the community.

- 7.2 **North Yorkshire Highways Workshop:** feedback on information received during North Yorkshire Highways Workshop.

- 7.3 **Oak Tree at Lee View Park:** Consideration of action following request from resident on Lee View.

- 7.4 **Grass Cutting Schedule for 2025:** Consideration planning for the maintenance of verges, Parks and Playgrounds during the 2025 growing season.

**8.0 Correspondence received:** (Items received and not circulated to Councillors prior to the meeting – Chairman to request details for the Clerk)

**8.1 Emails and correspondence:** Clerk to circulate to Councillor as per circulation list.

**8.2 Social Media:** summary of communication on social media platforms Facebook, Whitley Community etc.

**9.0 Planning Matters:** To receive information concerning new applications and update on decisions from Selby District Council Planning

**9.1 Applications received, and Decisions made:** Update on further planning applications and decisions.

## 10.0 Council Finance & Administration

### 10.1 RFO Report as at 15/10/2024:

Bank/Account	Income since 1 <sup>st</sup> April 2024	Expenditure since 1 <sup>st</sup> April 2024		Current Balance	Notes/Comment
Santander Deposit	94.29			15,486.77	Interest paid monthly
Santander Current Account (Cash Book)	15,031.67	9,825.27		7,091.27	No interest
<b>Total Bank Balances</b>				<b>22,578.04</b>	
<b>Less following funds:</b>					
Allocated Funds		Surplus from Crossing Drainage Daffodil Field Notice Board for Templar Close		1,798.71 8,000.00 900.00	
Total Allocated funds				10,698.71	
Parish Council Bank Funds		-Future Development and facility provision –Buildings, ROS & Nature Reserve -Public Liability Insurance -Clerk Remuneration -Donations -Management costs -Repairs -Unexpected/unforeseeable expenditure.		11,879.33	
VAT due for reclaim				3,396.65	
<b>Total Unallocated Parish Funds</b>				<b>15,275.98</b>	

Review of budget for the year to March 2026 and the precept requirement for 2025/26

### 10.2 Accounts Payable:

Cheque No.	Payable to:	Amount: £
	K Walton – Over 80's Christmas Hampers	500.00
	Complete Weed Control – Spraying of paths in Daffodil Park	192.00
	Vision ICT – website hosting	293.10
	Whitley & Eggborough School – room rental June 2024 to Nov 2024	97.50

**10.3 Accounts Payable retrospectively:**

<b>Cheque No.</b>	<b>Payable to:</b>	<b>Amount: £</b>

**11.0 Recreational Open Space in Whitley:**

**11.1 Parks and Verges:**

**11.1.1 Parks & Playground Maintenance:** review of park and playground maintenance and improvements including new bench in Whitley Nature Reserve.

**11.1.2 Nature Reserve:** Management of pathways in the Nature Reserve.

**11.1.3 Planters:** Maintenance of verge site planters.

**11.1.4 Community Payback Team:** Update on the activities of the community payback team.

**11.1.5 Verge cutting** status of grass cutting to date.

**11.2 Other issues or matters to report:** Any concerns or maintenance issues that may need addressing in the future.

**12.0 A19 Safety:**

12.1 Update on vehicle speeding in the village and road safety issues.

**13.0 A.O.B**

13.1 Minor items, items for future agenda or delegated to clerk – time limit will apply.

**14.0 Confirm the date, time and place of next meeting:**

**14.1 Next Parish Council Meeting:** Tuesday 14<sup>th</sup> January 2025 at 7.00 pm.

**15.0 Closure of meeting:**

**15.1 Chairman to close meeting.**

John Hunter,  
Whitley Parish Clerk/RFO  
14/11/2024